

**Committee of the Whole**  
**February 26, 2024**  
**MINUTES**  
**6:00pm**

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Cathy Stevens, Nicole Callos. Also present: Brian Nott, Lindsay Buss, Katie Quittschreiber, Wayne Gift  
**Call to Order**

1) The Committee of the Whole meeting of February 26, 2024 was called to order by President Buss at 6:00pm.

**Approval of Minutes – January 22, 2024**

2) On a motion by Peight second by Smith to approve the meeting minutes from January 22, 2024. ALL AYE.

**Approval of Bills Payable**

3) No Bills Payable at this time.

**Discuss 2024 Streets and Cost Estimates**

4) Nott explained estimates for street work has come in less than predicted for some projects. \$270K out of water tax fund is estimated at this time, if it comes in higher than a supplemental resolution would be required or a different account could be used. The increases this year are due to driveway and gravel work. Nott stated Fehr Graham is working to show DOT/IEPA that Lena is not a wetland so the Environmental Survey can be completed quickly, or waived, so projects can continue on schedule. Butternut Dr, Willow Dr, Old Corduroy and Center St did have to have storm sewer cost added. Projects are ready to go out for bid on March 11<sup>th</sup>.

**Discuss Budget**

5) Buss explained that the Village will be covering some costs from the streets fund until the loan can reimburse the account and is part of the budget currently. The budget will be up for approval at the April Board Meeting.

**Discuss CD Renewals**

6) Callos stated the Village started a new CD for general funds. The Village sewer fund CD is renewing March 1<sup>st</sup>. Two CDs come up for renewal in April with Community Bank and one with Lena State Bank that will be reviewed.

**Discuss Village Newsletter**

7) Stevens stated she is on track to have the Village Newsletter out April 1<sup>st</sup>. All of the road construction projects will be listed, along with the presidents' letter, and ordinances that are up for approval.

**Discuss Visitors Guide**

8) Buss stated Village Voices does the Visitors Guide every year; \$250 from the Village advertising fund to list all businesses in town by category.

**Discuss Farmer's Market**

9) Rachael Homerding with the LBPA has expressed interest in starting a Farmers Market in Downtown Lena. Katie Quittschreiber with the Lena Brewing Company has also expressed interest in starting a Farmers Market by Rafters/LBC Friday evenings, Saturday Mornings or Sunday afternoons. These will be separate days.

**Discuss Building Codes**

10) Rood stated there is no official inspector; he has guidelines and references to give residents when they apply for building permits.

**Discuss Winter Snow Emergency Parking**

11) Keeffer stated the ordinance will be amended to reflect all year parking restrictions rather than only during the winter.

**Discuss Executive Order – Migrant Arrivals**

12) Buss explained that without approval of the ordinance, an executive order can still be put in place if the situation arises that a bus did arrive in the Village of Lena. The ordinance could then be approved at the first Board meeting after the Executive Order. At this time, the County has not passed an ordinance restricting migrant arrivals.

**On a motion by Keeffer second by Smith to adjourn to Executive Session - \*Pursuant to the exception set forth in Section 2 (c) (1) of the Illinois Open Meeting Act concerning personnel. No action was taken during executive session. On a motion by Keeffer second by Rood to come back to regular session. ALL AYE.**

**Adjournment**

13) On a motion by Keeffer second by Smith to adjourn the February 26, 2024 Meeting at 7:35pm. ALL AYE.  
Submitted by Claudia Simpson, Village Clerk