

**REGULAR MEETING
FEBRUARY 12, 2024
MINUTES
6:00pm**

CALL TO ORDER

- 1) The Regular Board Meeting on February 12, 2024 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brooke Baldauf, Brandon Smith, Dean Rood, Cathy Stevens(6:05) and Nicole Callos. Not present: Brian Peight. Also Present: Brian Nott, Attorney Tom Green, Wayne Gift, Kory Polhill, Louise Workinger

ROLL CALL

PLEDGE OF ALLEGIANCE

- 2) **APPROVAL OF MINUTES – January 8, 2024**
On a motion by Keeffer second by Rood to approve the minutes from the January 8, 2024 Board Meeting. ALL AYE.
- 3) **APPROVAL OF BILLS PAYABLE REPORT**
On a motion by Rood second by Baldauf to approve the Bills Payable Report as presented. ALL AYE.
- 4) **TREASURER’S REPORT ACCEPTANCE**
Callos presented the Treasurer’s report for the month of January. On a motion by Keefer second by Smith to accept the Treasurer’s report as presented. ALL AYE
- 5) **PUBLIC PARTICIPATION**
There was no public participation at this time.

COMMITTEE REPORTS

ATTORNEY, HEALTH & ENVIRONMENT, PUBLIC SAFETY, TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING – NO REPORT

- (A) **FINANCE & ADMINISTRATION**
Buss presented 2023 CD rates for the Village.

- (A) **VILLAGE ENGINEER**
Nott reported the following: ComEd will be doing relocates for Leet, School and Williams after Dayton Streets. Nicor has completed all their relocates and once poles are set Mediacom will set theirs. There will be no sidewalk work on Dayton 2) Milfred St specs were sent to DOT on January 22nd along with the environmental survey request (ESR) form (can take 6-8 months for approval). Nott stated they are working on having the ESR waived for Milfred and future MFT projects. East and West Railroad and East and West Main St water plans were sent to the IEPA; review has been expedited. Still looking at opening bids March 4th – March 19th. 3) Butternut Dr, Center St, Willow and Old Corduroy Cir are being looked into currently. Butternut ditch work is being assessed. Once plans are finalized, they will be sent out to utility companies. Smith expressed concern for the road near Werhane’s that is sinking; this is to be assessed before replacing blacktop. 4) The Village will set up a time to discuss updates that need to be done for the Lena water source protection plan. 5) Buss stated that Center St would need to be clear before Fall Fest weekend; this date will be listed in bids. 6) Nott will be giving Buss the name of a company and a contact for emergency sirens for the Village.

NEW BUSINESS

- 6) **AUDIT ACCEPTANCE**
Benning Group presented the Village of Lena’s Audit summary.
- 7) **DISCUSS BUDGET**
The Board will approve the budget at the April Board Meeting.
- 8) **DISCUSS/APPROVE TIF FACADE AGREEMENT RESOLUTION #24-101 – Leamon’s 210 W Main St**
On a motion by Smith second by Stevens to approve Resolution #24-101 in the amount of \$40,000. ALL AYE.
- 9) **APPROVE FINAL PAY ESTIMATE #2 FOR 2022 STREET IMPROVEMENTS PROJECT \$5,810.43**
On a motion by Keeffer second by Smith to approve Porter Brothers final pay estimate for 2022 street improvements in the amount of \$5,810.43. ALL AYE.

- 10) **APPROVE REVISED 2021 ESTIMATE OF MAINTENANCE COST**
On a motion by Keeffer second by Smith approving the Revised 2021 Estimate of Maintenance Cost from IDOT. ALL AYE.
- 11) **APPROVE REVISED 2021 MAINTENANCE EXPENDITURE STATEMENT**
On a motion by Keeffer second by Rood to approve the revised 2021 Maintenance Expenditure Statement from IDOT. ALL AYE.
- 12) **APPROVE RESOLUTION #24-102 FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE – EX OF 2024 STREET PATCHING IMPROVEMENTS FOR MFT**
On a motion by Smith second by Stevens to approve Resolution #24-102 for maintenance under the Illinois Highway code. ALL AYE.
- 13) **APPROVE MAINTENANCE COST FOR MFT 2024 STREET PATCHING IMPROVEMENTS**
On a motion by Smith second by Keefer approving the Maintenance Cost for MFT 2024 Street Patching Improvements. ALL AYE.
- 14) **DISCUSS/APPROVE TOWNLINE RD STORMWATER PROPOSAL FOR CIVIL DESIGN & ENGINEERING SERVICES**
On a motion by Stevens second by Keeffer approving Townline Road Stormwater Proposal for Civil Design and Engineering Services. ALL AYE.
- 15) **DISCUSS/APPROVE VEHMEIER WEST WAGNER RD PRELIMINARY AND FINAL PLAT FOR SUBDIVISION**
On a motion by Smith second by Keeffer to approve the Vehmeier West Wagner Rd Subdivision Preliminary and Final Plat. ALL AYE.
- 16) **DISCUSS EXECUTIVE ORDER ORDINANCE**
Attorney Green explained that the Village of Lena already has an existing ordinance to allow the Village to put into place an executive order in the case of emergencies. Rules and regulations would be put into place. The short term order only lasts until the next regular board meeting and can be passed with the Village Trustees. Communities with train stations have passed this ordinance to not allow for migrants and to prosecute transportation business and can impound vehicles. If this were to happen it was recommended by the Attorney to ask the County for assistance. This will be discussed further at the Committee of the Whole.
- 17) **APPROVAL OF SUMMER HELP – MAREY ROBY AND LUKE BENSON**
On a motion by Stevens second by Keeffer approving Marey Roby and Luke Benson as Village summer help. ALL AYE.
- 18) **APPROVAL OF STREETS DEPARTMENT HIRE MICHAEL SNYDER**
On a motion by Rood second by Stevens approving Michael Snyder for Village Streets Department. ALL AYE.
- 19) **DISCUSS/APPROVE DOWNTOWN FENCING BID**
On a motion by Smith second by Stevens approving the downtown fencing bid from Hulscher Fencing in the amount of \$16,500. ALL AYE.
- 20) **DISCUSS TREE DONATION FROM LENA LIONS**
Buss stated the Lena Lions usually does a tree program and had reached out to the Village to see about trees that could be planted around the Village. The triangle by the library has a tree that could be replaced. A water fountain was discussed as well.

On a motion by second by to move to Executive Session - *Pursuant to the exception set forth in Section 2 (c) (2) of the Illinois Open Meeting Act collective bargaining. ALL AYE.

WELFARE OF THE VILLAGE

Buss stated that the Village will have a clip airing on WREX Downtown Destinations on Thursday February 15th.

ADJOURNMENT

- 21) On a motion by Stevens second by Keeffer to adjourn the February 12, 2024 Regular Board Meeting at 7:30pm. ALL AYE.

**CLAUDIA SIMPSON
VILLAGE CLERK**

**STEVE BUSS
VILLAGE PRESIDENT**