

**Committee of the Whole**  
**September 25, 2023**  
**MINUTES**  
**6:00pm**

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brooke Baldauf, Dean Rood, Brandon Smith, Cathy Stevens, Nicole Callos. Not present: Brian Peight. Also present: Brian Nott, Wayne Gift, Lindsay Buss, Louise Workinger, Jason Kornfeind, Nicole Meier.

**Call to Order**

1) The Committee of the Whole meeting of September 25, 2023 was called to order by President Buss at 6:00pm.

**Approval of Minutes – August 28, 2023**

2) On a motion by Smith second by Keeffer to approve the meeting minutes from August 28, 2023. ALL AYE.

**Approval of Bills Payable**

3) On a motion by Keeffer second by Baldauf to approve the Bills Payable report as presented. ALL AYE.

**Public Participation**

4) There was no public participation at this time.

**Discuss Zoning Map Updates**

5) The office is waiting on legal descriptions of Evergreen Drive from the attorney. Smith advised that Fehr Graham use the information we have updated already and go ahead with zoning map updates as this has not been done since 2017.

**Discuss Road and Storm Drainage Projects**

6) Nott reported the following: ComEd is saying middle of October for 5 telephone poles. Fischers is looking to begin in approximately a week. Martin Company is looking to do HMA in late October. Shippee Road contractor will be out this week to address washboarding. Deer Trail was fog sealed. Inlets are almost done and payment was approved on this meetings' bills payable report. Packets for upcoming work will be advertised March 4<sup>th</sup> with a March 19<sup>th</sup> bid opening for Aprils Board approval. Nott explained that the goal is to have all water problem areas cleaned and televised throughout the Village.

**Discuss Ordinance Updates and Fine Ranges**

7) The ordinance book currently has specific set backs for fences and it restricts individuals on corner lots. The Board will be rewording the ordinance for it to make more sense for corner lots. 2) Wayne Gift explained that with the Village using the court system as enforcement, they will be incurring costs. Gift explained court fees are \$100, Village fines are \$100; the Village pays \$50 for attorney per case. Buss will be asking the attorney about an Ordinance to make this official.

**Adjournment**

8) On a motion by Smith second by Baldauf to adjourn the September 25, 2023 Committee of the Whole Meeting at 6:55pm. ALL AYE.

Submitted by Claudia Simpson, Village Clerk

**SPECIAL BOARD MEETING**  
**September 25, 2023**  
**MINUTES**  
**5:55pm**

The notice for this special board meeting was prepared by the Clerk on September 21, 2023 with a copy of such notice being posted on the municipal building and delivered to each board member's email.

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brooke Baldauf, Dean Rood, Brandon Smith, Cathy Stevens. Not present: Brian Peight. Also present: Brian Nott, Wayne Gift, Lindsay Buss, Louise Workinger, Jason Kornfeind, Nicole Meier.

**CALL TO ORDER**

- 1) The Special Board Meeting was called to order by President Buss at 5:55pm before the Committee of the Whole Meeting.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF RESOLUTION # 23-248 AUTHORIZING SUPPORT OF SAFE ROUTES TO SCHOOL GRANT**

- 2) On a motion by Smith second by Keeffer to approve Resolution #23-248 authorizing support of Safe Routes to School Grant. ALL AYE.

**DISCUSS/APPROVE DOWNTOWN FENCING BID**

- 3) On a motion by Keeffer second by Smith to approve Hulscher Fencing Bid in the amount of \$18,655. ALL AYE.

**ADJOURNMENT**

- 4) On a motion by Stevens second by Keeffer to adjourn the September 25, 2023 Special Board Meeting at 6pm. ALL AYE.

**CLAUDIA SIMPSON**  
**VILLAGE CLERK**

**STEVE BUSS**  
**VILLAGE PRESIDENT**