

REGULAR MEETING
September 11, 2023
MINUTES
6:00pm

CALL TO ORDER

- 1) The Regular Board Meeting on September 11, 2023 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Cathy Stevens and Nicole Callos. Also Present: Brian Nott, Tom Green, Lindsay Buss, Wayne Gift, Kory Polhill, Jim McCabe

ROLL CALL

PLEDGE OF ALLEGIANCE

- 2) **APPROVAL OF MINUTES – August 14, 2023**
On a motion by Peight second by Smith to approve the minutes from the August 14, 2023 Board Meeting. ALL AYE.
- 3) **APPROVAL OF BILLS PAYABLE REPORT**
On a motion by Keeffer second by Smith to approve the Bills Payable Report as presented. ALL AYE.
- 4) **TREASURER'S REPORT ACCEPTANCE**
Callos presented the Treasurer's report for the month of August. Callos explained page 10 of expenses that water salary to be moved to streets; this will not change total amounts. On a motion by Stevens second by Keeffer to accept the Treasurer's report as presented. ALL AYE

COMMITTEE REPORTS

ATTORNEY, HEALTH & ENVIRONMENT, PUBLIC SAFETY, TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING - NO REPORT

- (A) **FINANCE & ADMINISTRATION**
Stevens reported that newsletters are on track to be printed the first week of October.
- (A) **VILLAGE ENGINEER**
Nott explained a resolution will be required for the Safe Route to School Grant. A Special Meeting will be held before the September Committee of the Whole meeting. 2) Fog sealing is the next step on Shippee road. 3) Nott is working with utility companies to coordinate upcoming projects for Fischers. 4) Sewer easements for Lake Road are awaiting attorney review before being recorded.

NEW BUSINESS

- 5) **DISCUSS/APPROVE FEHR GRAHAM STORMWATER DESIGN IMPROVEMENTS PROPOSAL**
Nott explained this proposal is a step to move forward for the Village to secure funding with IEPA. On a motion by Peight second by Smith to approve Fehr Graham Stormwater Improvements proposal not to exceed \$15,000 for the Lena Drive-inn and Townline Rd projects. ALL AYE.
- 6) **DISCUSS/APPROVE STREET IMPROVEMENTS PROPOSAL**
Buss explained the Board is approving Fehr Graham to send out bid packets in March for upcoming projects. On a motion by Keeffer second by Smith to approve Street Improvements in the amount of \$88,650. ALL AYE.
- 7) **DISCUSS/APPROVE 2017 MFT CLOSEOUT RESOLUTION #23-247**
Nott explained that the Village accounts are balanced, this is necessary to balance the State's books. On a motion by Smith second by Stevens approving the 2017 MFT Closeout Resolution #23-247. ALL AYE.
- 8) **APPROVE ORDINANCE ATTORNEY**
On a motion by Peight second by Keeffer to approve Anthony Coon as the Village Ordinance Attorney. ALL AYE.
- 9) **DISCUSS/APPROVE TRICK OR TREAT HOURS**
On a motion by Baldauf second by Keeffer to approve trick or treat hours on Tuesday October 31st from 5-7 pm. ALL AYE.
- 10) **DISCUSS/APPROVE CLOSING MASON STREET FOR TRICK OR TREATING**
On a motion by Stevens second by Smith to approve closing Mason, Oak and Locust Street for Trick or Treating on October 31st from 5-7pm. ALL AYE.
- 11) **APPROVE BIDS FOR VILLAGE HALL WINDOWS**
On a motion by Steven second by Peight to approve H&W Bid for \$6,010. ALL AYE.
- 12) **DISCUSS/APPROVE GENERATOR BID CONNECTING POLICE DEPARTMENT**
On a motion by Peight second by Smith to approve Andrew Lesman's generator bid for \$2,682.17. ALL AYE.
- 13) **DISCUSS/APPROVE MOVING FORWARD WITH CHICKEN ORDINANCE**
Peight entertained a motion to move forward with the chicken ordinance. Motion failed by lack of second motion.

- 14) **DISCUSS/APPROVE INCREASING CAPITAL IMPROVEMENTS FOR WATER/SEWER**
The Board discussed implementing a \$4 increase for storm water and \$25 for sewer to get the Village accounts where they need to be to complete the work necessary to prevent flooding within the Village. The adjustment is to take effect on January's mailed bills for February. On a motion by Rood second by Keeffer to approve increasing for the storm drain fee and capital improvement for sewer. ALL AYE.

WELFARE OF THE VILLAGE

Buss noted that the Fall Festival went well. The parade was one of the highest entry years at 162 participants. The pavilion is estimated to be done in 3 weeks. Downtown work continues.

ADJOURNMENT

- 15) On a motion by Keeffer second by Stevens to adjourn the September 11, 2023 Regular Board Meeting at 7:00pm. ALL AYE.

**CLAUDIA SIMPSON
VILLAGE CLERK**

**STEVE BUSS
VILLAGE PRESIDENT**