

REGULAR MEETING
August 14, 2023
MINUTES
6:00pm

CALL TO ORDER

- 1) The Regular Board Meeting on August 14, 2023 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Cathy Stevens and Nicole Callos. Also Present: Brian Nott, Tom Green, Lindsay Buss, Wayne Gift, Louise Workinger.

ROLL CALL

PLEDGE OF ALLEGIANCE

- 2) **APPROVAL OF MINUTES – July 10, 2023**
On a motion by Stevens second by Keeffer to approve the minutes from the July 10, 2023 Board Meeting. ALL AYE.
- 3) **APPROVAL OF PUBLIC HEARING MINUTES – July 10, 2023**
On a motion by Peight second by Keeffer to approve the public hearing minutes from July. ALL AYE.
- 4) **APPROVAL OF BILLS PAYABLE REPORT**
On a motion by Stevens second by Baldauf to approve the Bills Payable Report. ALL AYE.
- 5) **TREASURER'S REPORT ACCEPTANCE**
Callos presented the Treasurer's report for the month of July. On a motion by Stevens second by Smith to accept the Treasurer's report as presented. ALL AYE

COMMITTEE REPORTS

ATTORNEY, HEALTH & ENVIRONMENT, PUBLIC SAFETY, WATER & SEWER, ZONING & PLANNING - NO REPORT

- (A) **FINANCE & ADMINISTRATION**
Stevens reported that the next newsletter will be going out October 1st and all Board members can have items to be included to her by the September 11th Board Meeting. The Board decided to go with the 4 page newsletter.
- (A) **VILLAGE ENGINEER**
Nott reported the following: 1) Route 73 Inlets are to be done before Fall Festival. 2) Porter Brothers are to begin Shippee Road chip and seal project. 3) Leet street is pending a start date from Fischers.
- (A) **TRANSPORTATION & PUBLIC IMPROVEMENTS**
Peight addressed a possible grant that could be available to the Village. Nott will be checking to be sure the Village has time to apply for the Grant.

NEW BUSINESS

- 6) **APPROVAL OF RESOLUTION #23-246 APPOINTING CEMETERY BOARD MEMBERS**
On a motion by Smith second by Peight to approve Resolution #23-246 appointing Martha Haas and Larry Maedge as Cemetery Board Members. ALL AYE.
- 7) **APPROVAL OF PROFESSIONAL ENGINEERING SERVICES – SANITARY SEWER REHAB PROJECT**
On a motion by Peight second by Smith to approve the Sanitary Sewer Rehabilitation Project. ALL AYE.
- 8) **APPROVAL OF PROFESSIONAL ENGINEERING SERVICES – DAYTON STREET IMPROVEMENT BID**
On a motion by Peight second by Rood to approve the Professional Engineering Service bid for Dayton Street Improvements. ALL AYE.
- 9) **APPROVAL OF PROFESSIONAL ENGINEERING SERVICES – LEET, SCHOOL AND WILLIAMS STREET IMPROVEMENTS**
On a motion by Keeffer second by Baldauf to approve Leet, School and Williams street improvements. ALL AYE.
- 10) **APPROVAL OF DAYTON STREET BID**
On a motion by Keeffer second by Smith to approve Fischer Excavating's Dayton Street Bid. ALL AYE.
- 11) **DISCUSS/APPROVE ROAD STUDY REPORT**
Nott provided the Road Study Report for the Board to review.
- 12) **APPROVE BENNING GROUP AUDIT PROPOSAL**
On a motion by Keeffer second by Smith to approve the Benning Group Audit Proposal in the amount of \$20-25,000. ALL AYE.
- 13) **DISCUSS EMPLOYEE VACATION AND SICK TIME ACCRUAL**
This will be discussed at the Committee of the Whole Meeting.
- 14) **DISCUSS VILLAGE NEWSLETTER**

Discussed during committee reports.

- 15) **APPROVE RAIL SAFETY PROCLAMATION**
On a motion by Smith second by Rood to approve the Rail Safety Proclamation. ALL AYE.
- 16) **DISCUSS RESIDENTIAL PARKING**
The Board addressed that business owners downtown have expressed concern over tenants parking in their parking spots during business hours. The tenants have been notified. Tickets have been issued.
- 17) **DISCUSS SRO AGREEMENT**
On a motion by Peight second by Smith to approve the SRO agreement. ALL AYE.
- 18) **DISCUSS POLICE DEPARTMENT GENERATOR**
The police department does not have a generator at this time. The most recent power outage for 24 hours made it clear the police department will be needing a generator. The Village will be receiving bids and verifying whether the existing generator for Village Hall can sustain the Police Department as well.
- 19) **APPROVE 5 YEAR LOAN FOR STREET IMPROVEMENTS**
The goal is to accomplish three years of road repairs in one year by borrowing 2-3 million from local banks. Green explained that there will be a packet of bank documents to be approved. The Board will need to decide whether to amend the budget or amend the appropriations ordinance. On a motion by Keeffer second by Peight to approve a 5 year loan for street improvements. ALL AYE.
- 20) **APPROVAL OF LENA LIONS CLUB FESTIVAL RESOLUTION #23-243**
On a motion by Stevens second by Peight to approve Lena Lions Club Fall Festival Resolution #23-243. ALL AYE.
- 21) **APPROVAL OF LENA LIONS CLUB FALL FESTIVAL PARADE/IDOT RESOLUTION #23-244**
On a motion by Stevens second by Peight to approve the Lena Lions Club Festival Parade/IDOT Resolution #23-244. ALL AYE.
- 22) **APPROVAL OF LENA PARK DISTRICT 5K RUN/WALK RESOLUTION #23-245**
On a motion by Smith second by Peight approving the Lena Park District 5K Run/Walk Resolution #23-245. ALL AYE.
- 23) **APPROVAL OF EXTENDED BAND HOURS FOR MULLIGANS AND IRON HORSE**
On a motion by Smith second by Baldauf approving extended band hours for Mulligans and Iron Horse. ALL AYE.
- 24) **APPROVAL OF OUTDOOR BEER GARDEN FOR RAILSIDE PUB & GAMING**
On a motion by Peight second by Baldauf approving an outdoor beer garden for Railside Pub & Gaming. ALL AYE.
- 25) **APPROVE TREE REMOVAL PROGRAM UPDATE**
On a motion by Peight second by Smith to approve raising the tree removal program amount from \$200 to \$300. ALL AYE.
- 26) **APPROVE H&S FOOTINGS BID**
On a motion by Smith second by Rood approving Part B for \$2500 of the H&S Footings Bid. Keeffer abstain. Smith, Stevens, Peight, Baldauf, Rood approve. Motion Passed.
- 27) **APPROVE DANA KEEFFER STONE PIER BID**
On a motion by Rood second by Peight approving the Dana Keeffer stone pier bid for downtown. Keeffer abstain. Smith, Stevens, Peight, Baldauf, Rood approve. Motion Passed.
- 28) **APPROVE COMMERCIAL ZONING ORDINANCE #23-441 FOR EVERGREEN DRIVE.**
On a motion by Peight second by Keeffer to approve Ordinance #23-441 for commercial zoning on Evergreen Drive. ALL AYE.

WELFARE OF THE VILLAGE

Buss announced that the LBPA is donating benches for the downtown projects.

ADJOURNMENT

- 29) On a motion by Peight second by Stevens to adjourn the August 14, 2023 Regular Board Meeting at 7:20pm. ALL AYE.

CLAUDIA SIMPSON
VILLAGE CLERK

STEVE BUSS
VILLAGE PRESIDENT