

REGULAR MEETING
July 10, 2023
MINUTES
6:00pm

CALL TO ORDER

- 1) The Regular Board Meeting on July 10, 2023 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Christin Keeffer, Brian Peight, Brandon Smith, Cathy Stevens and Nicole Callos. Not present: Claudia Simpson, Dean Rood. Also Present: Brian Nott, Madi Becke, Tom Green, Brandt Esling, Kory Polhill, Maralee Kaufman

APPROVAL OF BROOKE BALDAUF AS REPLACEMENT TRUSTEE

On a motion by Smith second by Keeffer to approve Brooke Baldauf as Trustee. Buss explained Les Nielsen had resigned.

OFFICIAL OATH OF OFFICE

*Brooke Baldauf gave her official oath of office.

PLEDGE OF ALLEGIANCE

- 2) **APPROVAL OF MINUTES – June 12, 2023**

On a motion by Peight second by Stevens to approve the minutes from the June 12, 2023 Board Meeting. ALL AYE.

- 3) **APPROVAL OF BILLS PAYABLE REPORT**

On a motion by Stevens second by Smith to approve the Bills Payable Report in the amount of \$142,055.36. ALL AYE.

- 4) **TREASURER'S REPORT ACCEPTANCE**

Callos presented the Treasurer's report for the month of May. On a motion by Stevens second by Keeffer to accept the Treasurer's report as presented. ALL AYE.

- 5) **PUBLIC PARTICIPATION**

Maralee Kaufman expressed a noise concern for her neighborhood from the business near her residence. Buss explained that a past board member had been working with this and the Board will be looking into past correspondence with the business owner. Green explained that there are noise canceling options that are available to purchase.

COMMITTEE REPORTS

FINANCE & ADMINISTRATION, ATTORNEY, HEALTH & ENVIRONMENT, TRANSPORTATION & PUBLIC IMPROVEMENTS, ZONING & PLANNING - NO REPORT

- (A) **VILLAGE ENGINEER**

Nott reported the following: Permit from the County is in process. Nicor is working on a gas main relocation.

- (A) **PUBLIC SAFETY**

Keeffer reminded everyone of the National Night Out on Tuesday August 1st. The Fire Department, Police Department, Ambulance and mounted police will be present.

- (A) **WATER & SEWER**

Polhill reported that there have been 4 water breaks recently and they have been busy taking care of that. Well pump work has continued.

NEW BUSINESS

- 6) **APPOINTMENT OF VILLAGE TRUSTEES**

Buss appointed Dean Rood to Zoning and Planning and Brooke Baldauf to Health and Environment.

- 7) **APPROVAL OF APPROPRIATIONS ORDINANCE #23-439**

A public hearing was held on the appropriations ordinance before the Board Meeting. On a motion by Stevens second by Smith to approve the Appropriations Ordinance #23-439. ALL AYE.

- 8) **DISCUSS/APPROVE 70/30 EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS**

The stipend for not including dependents on employee's healthcare will be brought up separately. The budget is 181,000 for this fiscal year. Motion by Smith; Failed due to lack of second motion.

- 9) **DISCUSS SECURING EASEMENTS FOR DAYTON STREET, LENA DRIVEINN & LAKE ROAD SEWER EXTENSION**

Nott explained a permanent storm sewer easement will be set, but a temporary one will be placed for now that requires property owner permission. Buss will be discussing with property owners and getting necessary signatures. The properties must be secured before going out to bid. If property is sold before work is completed, easement agreements will still be in place.

- 10) **APPROVAL OF STORM SEWER INLET & CURB & GUTTER REPAIRS**
On a motion by Stevens second by Peight to approve Storm Sewer Inlet and Curb and gutter repairs in the amount of \$84,970.70. ALL AYE.
- 11) **APPROVAL OF STREET PATCHING IMPROVEMENTS**
On a motion by Peight second by Stevens to approve street patching improvements by Martin Company. ALL AYE.
- 12) **APPROVAL OF LEET, SCHOOL AND WILLIAMS STREET IMPROVEMENTS**
Nott explained Fischer Excavating was the lowest bid. On a motion by Stevens second by Peight to approve Leet, School and Williams street improvements. ALL AYE.
- 13) **DISCUSS/APPROVE CHICKEN ORDINANCE**
The Board decided to discuss this at an upcoming committee of the whole meeting.
- 14) **APPROVAL OF DOWNTOWN SIDEWALK SALES JULY 21-22 FROM 8AM-5PM**
Buss explained there will be downtown sidewalk sales on July 21 and July 22 held by the LBPA. No approval required.
- 15) **APPROVE LICENSE OF OCCUPATION AGREEMENT FOR CENTRAL RAILWAY COMPANY**
The Village is looking to replace the chain link fence downtown and 2 foot is in the railroad right of way. Buss explained that 5 million in liability coverage is required by the Central Railway Company before they will allow for fencing. Motion, pending insurance verification, to approve by Smith second by Stevens. ALL AYE.
- 16) **DISCUSS/APPROVE FENCE & PILLAR BID FOR DOWNTOWN PAVILION**
Buss explained this is the stonework and masonry labor for the downtown pavilion wall for \$6,000. On a motion by Smith second by Stevens to approve the Keeffer bid for pavilion work. Keeffer abstain. Peight, Baldauf, Smith, Stevens Approved.
- 17) **DISCUSS/APPROVE ELECTRICAL BID FROM PROSOURCE FOR DOWNTOWN PAVILION**
This will be discussed at the Committee of the Whole Meeting.
- 18) **DISCUSS/APPROVE FULL TIME STREET DEPARTMENT EMPLOYEE FOR 2024**
This is to be discussed at the Committee of the Whole Meeting.
- 19) **DISCUSS PURCHASE OF SIDE-BY-SIDE FOR STREETS DEPARTMENT**
- 20) **DISCUSS PURCHASE OF COUNTY TANDEM TRUCK**
This is to be discussed at the Committee of the Whole Meeting.
- 21) **DISCUSS 5 YEAR LOAN FOR STREET IMPROVEMENTS**
Buss explained that the Village is interested in taking a short term loan with local banks to complete street improvements sooner. Nott has the street study done and projects can be assessed for the budget.
- 22) **DISCUSS RIGHT-OF-WAY PERMIT**
The Board approved the right of way permit. It will have a \$25 fee and will require verification with all utility companies.
- 23) **APPROVE COMMERCIAL ZONING AGREEMENT FOR EVERGREEN DRIVE**
The ZBA approved this at their meeting. There will be an ordinance drafted for this.
- 24) **DISCUSS/APPROVE VEHMEIER ANNEXATION AGREEMENT AT 9432 W WAGNER RD ORDINANCE 23-440**
This is to be discussed at the August Board Meeting.
- 25) **DISCUSS/APPROVE VEHMEIER ANNEXATION PETITION**
This is to be discussed at the August Board Meeting.

WELFARE OF THE VILLAGE

ADJOURNMENT

- 26) On a motion by Smith second by Keeffer to adjourn the July 10, 2023 Regular Board Meeting at 7:10pm. ALL AYE.

CLAUDIA SIMPSON
VILLAGE CLERK

STEVE BUSS
VILLAGE PRESIDENT