

REGULAR MEETING

May 8, 2023

MINUTES

6:00pm

CALL TO ORDER

- 1) The Regular Board Meeting on May 8, 2023 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Les Nielsen, Brian Peight, Brandon Smith, Cathy Stevens and Nicole Callos. Also Present: Brian Nott, Tom Green, Dean Rood, Kory Polhill, Faye Heilman, Dan Stevens, Brandt Esling, Jim McCabe, Dennis Bergman, Ryan Buss, Nick Bergman and Annie Peight

PLEDGE OF ALLEGIANCE

Official Oath of Office

Village Trustees

Mayor Steve Buss gave the Official Oath of Office to Harold Dean Rood, Christin Keeffer, and Brian Peight.

- 2) **APPROVAL OF MINUTES – April 10, 2023**

On a motion by Peight second by Smith to approve the minutes from the April 10, 2023 Board Meeting.
ALL AYE.

- 3) **APPROVAL OF BILLS PAYABLE REPORT**

On a motion by Smith second by Keeffer to approve the Bills Payable Report. Rood abstain. Nielsen, Smith, Stevens, Keeffer, Peight approved.

- 4) **TREASURER'S REPORT ACCEPTANCE**

Callos presented the Treasurer's report for the month of April. On a motion by Stevens second by Peight to accept the Treasurer's report as presented. ALL AYE.

- 5) **PUBLIC PARTICIPATION**

Jim Mccabe wanted to address the truck route ordinance update. Buss explained that the ordinances have been in place but the signs were not up until recently and the Village will have better means to enforce where trucks can drive and park.

COMMITTEE REPORTS

ATTORNEY'S REPORT, HEALTH & ENVIRONMENT, PUBLIC SAFETY, TRANSPORTATION & PUBLIC IMPROVEMENTS, ZONING AND PLANNING - NO REPORT

- (A) **FINANCE & ADMINISTRATION**

Stevens reported she is still looking into getting ordinances on the website and will be ready to vote in June. The Village flier is on the website.

- (A) **VILLAGE ENGINEER**

Nott reported the following: 1) The Lake Road easement is in the process of being written up. Nott will be working with Callos over the MFT close out documentation. 2) Permits are back from the State for inlet curb repair within the Village. 3) Stevens stated she would include the notice for the May 17th Flooding and Waste Treatment Meeting.

- (A) **WATER & SEWER**

Smith reported the following maintenance that is in the works for the water treatment plant: New chlorine scale; pump 4 was corroded and is to be replaced; sewer cleaning to commence.

NEW BUSINESS

- 6) **APPOINTMENT OF VILLAGE TRUSTEES**

Buss appointed Brian Peight to Transportation and Public Improvements; Christin Keeffer to Public Safety; and Dean Rood to Health and Environment.

- 7) **APPROVAL OF LOW BID FOR SHIPPEE ROAD IMPROVEMENTS**

Nott explained the lower bid of the two was Porter Brothers at \$150,913.20. Helm came in at \$172,063. The tentative completion date goal is August 31st On a motion by Smith second by Nielsen to approve the bid for Shippee Road improvements.

- 8) **DISCUSS NUMBER OF CLASS A LIQUOR LICENSES**
The Board will be amending the number of class A liquor licenses allowed at the June Board Meeting.
- 9) **DISCUSS CHICKEN ORDINANCE**
Annie Peight explained her family's sentiment toward the Village allowing chickens. Some towns wrote their ordinances to allow for chickens as long as the resident gets the approval of their neighbors. Annie Peight addressed some of the known concerns for allowing chickens including the smell with quantity and upkeep Green offered that other towns that have passed an ordinance such as this, have had no reason to repeal it.
- 10) **APPROVE UTV PRORATED FEES ORDINANCE #23-435**
Buss explained that the Village will charge \$25 for UTV stickers after September 1st. The fee remains \$50 for the year if you register at the beginning of the season. On a motion by Stevens second by Keeffer to approve ordinance #23-435. ALL AYE.
- 11) **DISCUSS PERMITS FOR WORK IN THE RIGHT OF WAY**
Buss explained this was brought up because of work to be done by Sand Prairie Fiberoptics. Nott will be checking with how other communities handle this. Green explained that the Village's existing ordinance chapter 16 article 3 does require a permit when breaking ground in the right of way.
- 12) **DISCUSS/APPROVE TRUCK ROUTES ORDINANCE #23-436**
Stevens will be posting the truck route map on the Village Website. On a motion by Stevens second by Nielsen to approve ordinance #23-436. Rood abstain. Peight, Nielsen, Smith, Stevens, Keeffer – Approved.
- 13) **DISCUSS CHARGING AND FUELING INFRASTRUCTURE GRANT**
Buss explained that there is a grant we can apply for to install solar electric charging stations and this would potentially bring people into the Village. The Village would be responsible for any maintenance required and would have to pay \$1000 a year for having them. Buss stated there is a grant available to apply for to may the yearly maintenance fee.
- 14) **DISCUSS/APPROVE FEHR GRAHAM ENGINEERING AGREEMENT FOR POTENTIAL TRUCK STOP**
Buss explained there is land to be annexed into Lena with work to be done on the property that Fehr Graham is being contracted for. On a motion by Peight second by Keeffer to waive conflict with Fehr-Graham. ALL AYE.
- 15) **DISCUSS UNKNOWN ZONING AND ZONING MAP UPDATES**
Madi Becke explained that some annexed property has not been updated and needs to be approved by the Zoning Board of Appeals.
- 16) **DISCUSS/APPROVE ZONING COORDINATOR BONUS**
Buss explained that it would be preferred to have a person employed as zoning coordinator rather than having a member of the Board handling the job. Brandt Esling was the candidate in mind. On a motion by Keeffer second by Smith to approve a \$1500 stipend for whoever may be the zoning coordinator.

WELFARE OF THE VILLAGE

Buss announced the May 17th meeting at the Community center to address flood damages and repair plans.

ADJOURNMENT

- 17) On a motion by Keeffer second by Smith to adjourn the May 8, 2023 Regular Board Meeting at 7:15pm.
ALL AYE.

**CLAUDIA SIMPSON
VILLAGE CLERK**

**STEVE BUSS
VILLAGE PRESIDENT**