

**REGULAR MEETING
APRIL 10, 2023
MINUTES
6:00pm**

CALL TO ORDER

- 1) The Regular Board Meeting on April 10, 2023 was called to order by Village Clerk, Claudia Simpson at 6:07pm.

Board present: Claudia Simpson, Les Nielsen, Brian Peight, Brandon Smith, Cathy Stevens and Nicole Callos. Not present: Steve Buss, Christin Keeffer, Chelsea White. Also Present: Brian Nott, Tom Green, Louise Workinger, Kory Polhill, Jared Liles, Nick Bergman, Ashley Heilman, Faye Heilman, Amanda Dunham

PLEDGE OF ALLEGIANCE

On a motion by Peight second by Stevens to appoint Brandon Smith as temporary chair in place of Steve Buss. ALL AYE.

2) **APPROVAL OF MINUTES – March 13, 2023**

On a motion by Peight second by Stevens to approve the minutes from the March 13, 2023 Board Meeting. ALL AYE.

3) **APPROVAL OF BILLS PAYABLE REPORT**

On a motion by Stevens second by Peight to approve the Bills Payable Report. ALL AYE.

4) **TREASURER'S REPORT ACCEPTANCE**

Callos presented the Treasurer's report for the month of March. On a motion by Stevens second by Peight to accept the Treasurer's report as presented. ALL AYE.

5) **PUBLIC PARTICIPATION**

Ashley Heilman inquired about the easement on the property being listed on Lake road and whose responsibility it is; the Village or the property owner. This is to be reviewed with the Village Attorney.

COMMITTEE REPORTS

FINANCE & ADMINISTRATION, ATTORNEY, HEALTH & ENVIRONMENT, PUBLIC SAFETY, TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING- NO REPORT

(A) **VILLAGE ENGINEER**

Nott reported the following: Lena was not selected for the ITEP grant. This is what the Village was going to use for sidewalks. The grant will be reapplied for. Nott is checking to see what the new application fee would be. 2) Williams, School st and Dayton st are still in motion. The drainage study by the Drive-inn is still in the works for the drainage. Cost estimates will be presented at the Committee of the Whole for inlets. Smith announced that on May 17th there will be a meeting at the Lena Community Center to discuss the drainage study/flood improvements and wastewater treatment plant upgrades along with potential costs.

NEW BUSINESS

6) **DISCUSS/APPROVE 2023 ENGINEERING SERVICE PROPOSAL**

Smith explained that this was discussed at the last meeting in March and is essentially a retainer agreement for the Village. On a motion by Peight second by Stevens to approve the 2023 Engineering Service Proposal. ALL AYE.

7) **DISCUSS/APPROVE RESOLUTION #23-240 FOR SEWER CONNECTION ON LAKE ROAD**

On a motion by Stevens second by Nielsen to approve Resolution #23-240. ALL AYE. Ashley Heilman, the real estate agent, requested clarification on the responsibility of an easement and service line on the property.

8) **DISCUSS/APPROVE EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS**

No action was take on this at this time. White will report on employee health insurance.

9) **DISCUSS/APPROVE EMPLOYEE PAY INCREASES**

On a motion by Stevens second by Peight to approve employee pay raises as presented. ALL AYE.

10) **DISCUSS/APPROVE DIRECT PAYROLL & FRIDAY PAYDAYS**

On a motion by Stevens second by Peight to approve amending the employee manual concerning employee paydays changing from Wednesdays to Fridays by direct deposit. ALL AYE

- 11) **DISCUSS/APPROVE TRANSFER OF FUNDS INTO MONEY MARKET ACCOUNT**
On a motion by Peight second by Stevens to approve moving 1 million dollars into a money market/sweep account at Lena State Bank at 4%. ALL AYE
- 12) **DISCUSS/APPROVE FINAL BUDGET OF 2023-2024 FISCAL YEAR**
On a motion by Stevens second by Nielsen to approve the Final Budget of 2023-2024 fiscal year. ALL AYE.
- 13) **APPROVAL OF ADJUSTMENT OF APPROPRIATIONS ORDINANCE #23-433**
On a motion by Peight second by Stevens to approve the appropriations Ordinance 23-433. ALL AYE.
- 14) **DISCUSS/APPROVE BRUSH ORDINANCE #23-434**
On a motion by Stevens second by Peight to approve Ordinance #23-434 defining brush. ALL AYE.
- 15) **DISCUSS/APPROVE LENA LIONS FALL FESTIVAL GRANT**
On a motion by Stevens second by Peight to approve the Lena Lions Fall Festival Grant in the amount of \$1000. ALL AYE.
- 16) **DISCUSS/APPROVE LASER GRANT**
Failed by lack of motion.
- 17) **DISCUSS/APPROVE LBPA GRANT**
On a motion by Peight second by Stevens to approve the LPBA Grant for the Lena Christmas Parade and Fall Fest. ALL AYE.
- 18) **DISCUSS/APPROVE AMERICAN LEGION AUXILIARY ILLINI GIRLS STATE GRANT**
On a motion by Stevens second by Peight to approve the American Legion Auxiliary Illini Girls State Grant in the amount of \$350. ALL AYE.
- 19) **DISCUSS UPDATE TO UTV ORDINANCE TO PRORATE FEES**
An ordinance will need to be drafted for any change. No action was taken at this time.
- 20) **DISCUSS/APPROVE SAND PRAIRIE FIBER ROUTE**
Green advised that this would require a resolution, and Fehr-Graham will need to review. The Board will have a Special Board Meeting on April 24 at 5:50pm to approve. No action taken at this time.

WELFARE OF THE VILLAGE

ADJOURNMENT

- 21) On a motion by Stevens second by Peight to adjourn the April 10, 2023 Regular Board Meeting at 6:38pm. ALL AYE.

**CLAUDIA SIMPSON
VILLAGE CLERK**

**STEVE BUSS
VILLAGE PRESIDENT**